

Please reply to:

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Date: 8 October 2019

Notice of meeting

Planning Committee

Date: Wednesday, 16 October 2019

Time: **Call Over Meeting** - 6.45 pm

The Call Over meeting will deal with administrative matters for the Planning Committee meeting. Please see guidance note on reverse

Committee meeting – Immediately upon the conclusion of the Call Over Meeting

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames

To the members of the Planning Committee

Councillors:

R.A. Smith-Ainsley (Chairman)	S. Buttar	L. Nichols
H. Harvey (Vice-Chairman)	R. Chandler	R.W. Sider BEM
C. Barnard	S.A. Dunn	V. Siva
R.O. Barratt	M. Gibson	B.B. Spoor
A. Brar	T. Lagden	J. Vinson

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Call Over Meeting

Guidance Note

The Council will organise a meeting immediately prior to the Planning Committee meeting (a "Call Over") which will deal with the following administrative matters for the Committee:

- Ward councillor speaking
- Public speakers
- Declarations of interests
- Late information
- Withdrawals
- Changes of condition
- any other procedural issues which in the opinion of the Chairman ought to be dealt with in advance of the meeting.

The Call-Over will be organised by Officers who will be present. Unless there are exceptional circumstances, the meeting will be held in the same room planned for the Committee. The Chairman of the Planning Committee will preside at the Call-Over. The Call-Over will take place in public and Officers will advise the public of the proceedings at the meeting. Public speaking at the Call-Over either in answer to the Chairman's questions or otherwise will be at the sole discretion of the Chairman and his ruling on all administrative matters for the Committee will be final.

Councillors should not seek to discuss the merits of a planning application or any other material aspect of an application during the Call-Over.

Planning Committee meeting

Start times of agenda items

It is impossible to predict the start and finish time of any particular item on the agenda. It may happen on occasion that the Chairman will use his discretion to re-arrange the running order of the agenda, depending on the level of public interest on an item or the amount of public speaking that may need to take place. This may mean that someone arranging to arrive later in order to only hear an item towards the middle or the end of the agenda, may miss that item altogether because it has been "brought forward" by the Chairman, or because the preceding items have been dealt with more speedily than anticipated. Therefore, if you are anxious to make certain that you hear any particular item being debated by the Planning Committee, it is recommended that you arrange to attend from the start of the meeting.

Background Papers

For the purposes of the Local Government (Access to Information) Act 1985, the following documents are to be regarded as standard background papers in relation to all items:

- Letters of representation from third parties
- Consultation replies from outside bodies
- Letters or statements from or on behalf of the applicant

AGENDA

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1. **Apologies**
To receive any apologies for non-attendance.
2. **Minutes** 5 - 14
To confirm the minutes of the meeting held on 18 September 2019.
3. **Disclosures of Interest**
To receive any disclosures of interest from councillors under the Councillors' Code of Conduct, or contact with applicants/objectors under the Planning Code.

Planning Applications and other Development Control matters
To consider and determine the planning applications and other development control matters detailed in the reports listed below.
4. **Application No: 19/01029/FUL Harper House, 29-31 Fordbridge Road, Ashford** 15 - 36
Ward
Ashford Town.

Proposal
Demolition of the existing buildings and erection of a new building to provide 20 units of emergency temporary accommodation for homeless households.

Officer Recommendation
To approve the Application, subject to conditions and a legal agreement as set out in Paragraph 8 of the Report.
5. **Application No: 19/01069/FUL Shepperton House, 2-4 Green Lane, Shepperton** 37 - 64
Ward
Shepperton Town

Proposal
To provide 13 additional residential dwellings, with alterations to the ground floor retail units to include flexible Use and 45 sq. m. of additional floor space along with external alterations to the entire building façade.

Officer Recommendation
To approve the Application, subject to conditions.

6. Planning Appeals Report

65 - 76

To note details of the Planning appeals submitted and decisions received between 9 August and 3 October 2019.

7. Urgent Items

To consider any items which the Chairman considers as urgent.